

# CC&R Violation Complaints

Many homeowner have raised concerns to the Board about vehicle storage, lack of yard maintenance, garbage cans stored in open view, and other CC&R violations. Whenever CC&R violations are observed, it is in everyone's best interest to speak with your fellow homeowner to make them aware of your concerns and ask that they correct the issue. Being "good neighbors" is important for all of us to keep our neighborhood in good condition.

Despite this, there will inevitably be some CC&R violations that some owners will not willingly correct. After many Board meetings spent discussing the best way to respond to these concerns, your HOA Board agreed on the following policy:

- The Board is not the "police" and we will not proactively look for CC&R violations in Brookshire.
- It is the responsibility of all homeowners to bring CC&R violations to the attention of the Board so we can take action.
- The Board will not take action on CC&R violations unless a homeowner complains to the Board.
- Any homeowner may make a formal complaint about CC&R violations they see:
  1. The complaint must be made in writing to the Board (either a letter or an e-mail).
  2. Specific CC&R violations and the lot number should be noted as well as your name and lot number and contact information.
  3. The Board will review the complaint to determine if there is a CC&R violation.
  4. If a CC&R violation is confirmed, the Board will contact the lot owner by registered mail and ask them to resolve the issue.
  5. The previously defined notice and fine process will be followed as allowed by the CC&Rs. This process is attached below for reference.
  6. The complaining owner's identity will not be revealed to anyone outside the Board. It will remain a confidential complaint.

If you wish to file a complaint, either send a letter to the Board or e-mail the entire board and we will follow up on the issue. You can e-mail the entire board though this single e-mail address: [brookshire.issaquah@gmail.com](mailto:brookshire.issaquah@gmail.com)

We hope this will address the concerns of our fellow owners to keep our neighborhood in good condition. Please contact the Board with any comments or questions on this issue.