

MINUTES OF BROOKSHIRE BOARD OF DIRECTORS

MEETING OF JULY 25, 2024

A meeting of the Board of Directors of Brookshire Estates occurred on July 25, 2024. Attending said meeting were President Jeff Cao, Treasurer Yvonne Tichelaar, Architectural Chair John Woloszyn. Absent were Vice-President Kevin Kelly and Member at Large Mike Foss. Jeff called the meeting to order and proceeded with the agenda.

Financials. Yvonne submitted Year to Date 2024 Expense Report, which is attached hereto and incorporated herein. Pursuant to said Expense Report, Yvonne confirmed that the HOA Treasury is in good shape with good reserves.

Well Update. Yvonne reported that the HOA received a check from our attorneys for \$1,500 representing the sum deposited into our attorneys' escrow by Mr. Penitsch, which said amount Yvonne will deposit into the HOA treasury account. There has been no further reported activity regarding Penitsch property purchase. Yvonne suggested that the HOA construct a new well housing. Jeff will contact the individuals who had previously submitted a bid for this project and which the Board had previously approved, and Jeff will report back to the Board on said response.

Sammamish Water Eval. As previously reported, Sammamish Water Dept is discontinuing its water audit program and has offered to evaluate the HOA's water consumption and offer any suggestions to help us improve our water consumption most effectively and Yvonne will sign up Brookshire for same.

National Night Out. Brookshire will once again participate in the National Night Out program occurring on August 6, 2024. Jeff, John, Yvonne and Judy and spouses who are able will set up at one selected site setting up tables with tablecloths, traffic cones, decorations, ice cream, lemonade, water. Board members will meet at the site at 5:30pm to set up with party commencing at 6pm. Prior to the event, Yvonne and Judy will set up signage at Brookshire entry and Jeff will send out blast to Brookshire residents inviting them to join the party.

There being no further business to come before the Board, it was moved, seconded and unanimously approved that the meeting adjourn and Jeff adjourned the meeting.

Respectfully submitted

Judy Moschetto, Board Secretary

YTD 2024 expense report													
Item	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
Landscaping Contract	\$2,290.72	\$2,290.72	\$2,290.72	\$2,292.80	\$2,292.80	\$2,292.80	\$2,292.80						\$16,043.36
Landscaping Misc		\$99.02				\$1,454.64							\$1,553.66
PSE	\$23.09	\$24.24	\$24.12	\$22.30	\$20.46	\$21.30	\$19.74						\$155.25
Water/Sewer	\$34.23	\$35.62	\$35.62	\$141.95	\$35.62	\$706.45	\$1,093.12						\$2,082.61
M/R Common Areas		\$2,705.00		\$3,000.00									\$5,705.00
M/R Water Audit													\$0.00
M/R Sprinkler System						\$690.00							\$690.00
M/R Tree care													\$0.00
M/R Signage													\$0.00
Office Supplies													\$0.00
Printing/Copies						\$31.98							\$31.98
Directory Publishing						\$48.81							\$48.81
Web Page	\$33.99	\$67.98	\$33.99	\$33.99	\$33.99	\$33.99							\$237.93
Miscellaneous		\$200.00	\$649.59			\$6.89							\$856.48
Postage					\$83.24								\$83.24
PO Box rental		\$182.00				\$8.73							\$190.73
Legal Fees HBLC		\$1,410.50	\$364.00		\$500.50								\$2,275.00
Taxes													\$0.00
PS&F Directors Liability	\$2,090.00												\$2,090.00
PS&F General Liability	\$1,787.00												\$1,787.00
Secretary of State, Dues													\$0.00
Annual Meeting, Hall													\$0.00
Annual Meeting, Projector													\$0.00
													\$0.00
Total	\$6,259.03	\$7,015.08	\$3,398.04	\$5,491.04	\$2,966.61	\$5,295.59	\$3,405.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,831.05