

MINUTES OF BROOKSHIRE ESTATES APRIL 26, 2023

BOARD OF DIRECTORS MEETING

The Brookshire Estates Board of Directors meeting was held on April 26, 2023. Attending were: President Mike Foss, Vice-President Dick L'Heureux, Member at Large Kevin Kelly, Brookshire resident Veronika Sipeeva and Secretary Judy Moschetto. Not attending were Architectural Committee Chair John Woloszyn and Member at Large Erin Ehlinger.

Mike called the meeting to order and welcomed everyone to the first Board of Directors meeting of 2023 and thanked the Board for their continuing service to Brookshire Estates, and then proceeded to items on the agenda.

- 1. Mike Resignation.** Mike tendered his resignation as President of the Board citing health concerns which will take precedence over the coming months. Mike conveyed how much he has enjoyed serving on the Board for the past years and his appreciation for the support from the Board. Everyone on the Board expressed their appreciation for Mike's service and skill in leading the Board during the years of his service. Mike expressed his desire to continue service on the Board as a Member at Large. The Board accepted Mike's resignation and welcomed him as a Member at Large.
- 2. Dick Resignation.** Dick tendered his resignation as Vice-President of the Board citing health concerns. Dick expressed his enjoyment in serving for many years on the Board in various positions and everyone on the Board conveyed their appreciation of his many years of service and his ongoing guidance shared with the Board. Dick expressed his desire to continue service on the Board as Member at Large. The Board accepted Dick's resignation and welcomed him as a Member at Large and Brookshire Historian.
- 3. Election of New President.** Mike and Dick advised that each had had discussions with Jeff to assume position of President and nominated him for said position. Jeff acknowledged discussions with both and advised that if nominated he felt he would be able to assume said position with the support and assistance of all Board members, which each Board member pledged to give. Jeff was then nominated to be President of the Board, which nomination was seconded and unanimously approved and

elected to said position and the Board welcomed Jeff as President of the Board.

- 4. Election of New Vice-President.** Discussion then ensued about the position of Vice-President of the Board. Kevin was nominated and said if nominated he would serve but was concerned about balancing time commitment. Veronika was also nominated and said that she is a newer resident of Brookshire Estates and felt very welcomed and is impressed with how well managed Brookshire is and would be pleased to be part of the Board. Kevin then withdrew his nomination from consideration in favor of Veronika, and expressed his desire to continue Veronika's nomination was seconded and unanimously approved and elected to the position of Vice-President and the Board welcomed Veronika as Vice-President of the Board.

- 5. 2023 Board of Directors.** After election of President and Vice-President, the following comprised the Board of Directors of Brookshire Estates:

President:	Jeff Cao
Vice-President:	Veronika Sipeeva
Treasurer:	Yvonne Tichelaar
Architectural Chair:	John Woloszyn
Mike Foss:	Member at Large
Dick L'Heureux:	Member at Large & Historian
Kevin Kelly:	Member at Large & Newsletter Editor
Erin Ehlinger:	Member at Large
Webmaster:	Jeff Cao
Judy Moschetto:	Secretary

- 6. Financial Report.** Yvonne offered the 2023 YTD Expense Report which is attached hereto and incorporated herein and noted that at this writing our Treasury has a very healthy balance. The report was reviewed, discussed and approved by the Board. Yvonne advised that all 2023 dues have been fully paid.
- 7. Monarch Sprinkler Bid.** Discussion proceeded to Monarch's recent bid to replace 4 broken sprinkler heads and 4 broken nozzles, 1 broken marlex, adjust 3 heads to ensure proper coverage, install a master valve and a quick coupler. Yvonne shared extensive research she has done re our existing equipment and advised that she has requested an

- appointment with the new Monarch manager to discuss our current Board when said appointment is scheduled before the Board discusses and makes any decision on Monarch's proposal. Yvonne further advised she has reached out to Janet Sailor of Sammamish Water District re Sammamish requirements and will report back to the Board re same.
- 8. Annual Meeting.** Yvonne advised that our Annual HOA Meeting has been scheduled for Wednesday June 21 at 7pm at Beaver Lake Lodge. A hard copy notice will be prepared and delivered to all residents and an email one month prior to the meeting will also be sent to all residents re same.
- 9. Yard Maintenance.** The President was requested to send a blast email to all residents reminding them to mow their lawns and keep their yards maintained now that Spring is here.
- 10. HOA Gmail.** The HOA has a Gmail account which the Board requested be used to send out notices, information, blasts and newsletters rather than personal emails.
- 11. Newsletter.** Kevin advised he will update the Brookshire Newsletter he had drafted and use the Gmail account to send to all residents, which the Board approved.

There being no further business to come before the Board, it was moved, seconded and unanimously approved that the meeting adjourn and Jeff adjourned the meeting.

Respectfully submitted

Judy Moschetto, Board Secretary

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