

MINUTES OF BOARD OF DIRECTORS MEETING
ON OCTOBER 7, 2014
OF
BROOKSHIRE ESTATES

A meeting of the Board of Directors of Brookshire Estates was held on Monday, October 7, 2014. Attending were President Dick Lheureux, Vice-President Mike Foss, Treasurer Yvonne Tichelaar, Secretary Judy Moschetto and Board Member At Large Jeff Cao. The meeting was called to order at 7pm by President Dick Lheureux.

1. **Brookshire Website.** Mike Foss reported that the website is up and running and welcomed any revisions or comments from Board members. Mike was appointed Webmaster and Jeff was appointed alternate webmaster. The Board took several photos which will be posted on the website.
2. **Directory.** Yvonne reported that the HOA Directory has included the most recent Brookshire residents and is ready to print. Dick and Mike agreed to arrange printing and distribution of the directories to each HOA resident in the coming week.
3. **Traffic Light Outside Brookshire Entrance.** The Board was advised that the traffic light outside Brookshire's entrance is scheduled to be operational on Wednesday October 8 but final decision will be made by King County.
4. **Bear Sightings.** Some residents have reported bear sightings within Brookshire. All residents are urged to be aware and cautious and use common sense if bears are seen in the HOA or around their properties. Residents are urged not to leave dog or cat food outside their homes and to secure their garbage cans each day, not just on garbage day. One Board member suggested using a bleach spray around garbage cans which deters bears from around the cans. Mike will post this information and cautions on the HOA website.

5. **Block Watch.** At the recent HOA safety meeting attended by Capt. Greg Thomas of King County Police, written information was given out regarding organizing Block Watches for our neighborhood. The Board discussed this matter and instructed Mike, as webmaster, to send an email blast to all residents inquiring if they are interested in setting up a Block Watch. Depending on residents' responses, the Board will discuss implementing a Block Watch for our neighborhood.
6. **Mailbox Cleanup.** Mike reported on bids he has received for mailbox cleanup in the HOA. He reported that we received quite a wide variety of bids ranging from in excess of \$6,000 to approximately \$1,600, with accompanying variety of services included in the bids. The Board discussed the various bids and raised questions regarding some of the techniques and practices of the various companies and requested Mike to contact the companies for further information and report back to the Board. The Board deferred any decision on the mailbox cleanup until it had further information.
7. **Treasurer's Report.** Yvonne delivered a brief Treasurer's report, copy of which is attached to these Minutes and incorporated herein. The HOA is in very good financial shape.
8. **Landscaping and Lawn Maintenance.** Everyone on the Board commented on how improved and attractive the Brookshire entrance is and how good the lawns look and agreed that Signature Landscaping is doing a very good job.
9. **Area Break-Ins and Burglaries.** It was reported that news reports are detailing more home break-ins and burglaries on the Plateau (not necessarily within Brookshire Estates). Homeowners are urged to be aware and vigilant in their neighborhoods. It was reported that King County has a website detailing development-by-development crimes which homeowners can check if they wish. It was further reported that there is a smart phone app called "Next Door" which allows neighbor-to-neighbor notification.
10. **Sammamish Annexation Open House.** Residents are reminded that there is a third Open House at Sammamish City Hall on October 15, 2014 from 5:30 to 7pm. This will be the third Open House Sammamish has hosted in an effort to inform Klahanie PAA residents of possible annexation to the City of Sammamish. Mike agreed to

send out a blast to all HOA residents reminding them of the meeting and encouraging them to attend.

There being no further business to discuss, the meeting was adjourned by the HOA President.

Respectfully submitted on October 8, 2014

Judy Moschetto, Board Secretary